

WELCOME TO UCI HEALTH

On-Site Onboarding Sessions – COMPLETE YOUR I-9, SECTION 2

You may attend any of the locations, dates, and times shown below to complete your I-9, Section 2 with UCI Health Human Resources. Please come with the identification documentation you used to complete your I-9, Section 1. UCI Health Human Resources will need to physically inspect your identification documents.

As a reminder, the following are some of the more common, approved documents that can be used for completion of your I-9, but please review the [complete list of acceptable documents](#) to ensure your I-9 process goes smoothly.

- U.S. Passport or U.S. Passport Card
- Permanent Resident Card or Alien Registration Receipt Card (Form I-551)
- Foreign passport that contains a temporary I-551 stamp or temporary I-551 printed notation on a machine-readable immigrant visa
- Employment Authorization Document that contains a photograph (Form I-766)
- Foreign passport with Form I-94 or Form I-94A with Arrival-Departure Record, and containing an endorsement to work

You may meet with UCI Health Human Resources at any time during the open times shown below – no appointment is necessary. I-9 processing time takes about 10 minutes; however, the total time to complete this transaction will be dependent upon the number of other co-workers in line ahead of you.

Additionally, representatives from UCI's Employee Experience Center (EEC) will be on-site to answer any questions you have related to onboarding, benefits, retirement, etc.

Thank you, and we look forward to helping you take this important step in your transition to becoming a UCI Health co-worker.

[For On-Site Onboarding Session Schedules – see pages 2-4](#)

On-Site Onboarding Sessions – COMPLETE YOUR I-9, SECTION 2

WEDNESDAY, MARCH 27	
7:00 a.m. – 3:00 p.m.	<p>FOUNTAIN VALLEY Saltzer Conference Room 17100 Euclid Street, Fountain Valley 92708</p> <p>LAKESWOOD Conference Rooms A, B, C 3700 E. South St., Lakewood 90712</p> <p>PLACENTIA-LINDA Meeting Room 1 & 2 1301 N. Rose Drive, Placentia 92870</p> <p>LOS ALAMITOS Upstairs Conference Room 3751 Katella Ave., Los Alamitos 90720</p>
8:30 a.m. – 4:30 p.m.	<p>IRVINE 111 Theory, Suite 200, Irvine 92617</p> <p>ORANGE 200 Manchester, Suite 800, Orange 92868</p>
9:00 a.m. – 12:00 p.m.	<p>YORBA LINDA 16611 Yorba Linda Blvd., Yorba Linda 92886</p>

Thursday and Friday schedules continued on page 3-4.

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THURSDAY, MARCH 28	
8:30 a.m. – 4:30 p.m.	IRVINE 111 Theory, Suite 200, Irvine 92617 ORANGE 200 Manchester, Suite 800, Orange 92868
12:30 p.m. – 8:30 p.m.	FOUNTAIN VALLEY Saltzer Conference Room 17100 Euclid Street, Fountain Valley 92708 LAKESWOOD Conference Rooms A, B, C 3700 E. South St., Lakewood 90712 PLACENTIA-LINDA Meeting Room 1 & 2 1301 N. Rose Drive, Placentia 92870 LOS ALAMITOS Upstairs Conference Room 3751 Katella Ave., Los Alamitos 90720

Friday schedule continued on page 4.

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FRIDAY, MARCH 29	
7:00 a.m. – 3:00 p.m.	<p>FOUNTAIN VALLEY Saltzer Conference Room 17100 Euclid Street, Fountain Valley 92708</p> <p>LAKWOOD Conference Rooms A, B, C 3700 E. South St., Lakewood 90712</p> <p>PLACENTIA-LINDA Meeting Room 1 & 2 1301 N. Rose Drive, Placentia 92870</p> <p>LOS ALAMITOS Upstairs Conference Room 3751 Katella Ave., Los Alamitos 90720</p>
9:00 a.m. – 12:00 p.m.	<p>FULLERTON Fullerton Outpatient Center 680 Langsdorf Dr, Suite 103, Fullerton, CA 92831</p>

QUESTIONS?

Contact the UCI Employee Experience Center (EEC) at eec@uci.edu or 949.824.0500, Monday – Friday, 8:30 a.m. – 5:00 p.m.